

American Sociological Association
Section on Teaching and Learning in Sociology
Council Meeting

Monday August 13 7:00 pm

Call to Order

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Official Kudos to retiring council members

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Adjourn

**Council Meeting
Teaching and Learning Section
American Sociological Association
Saturday, August 12, 2006
Vargas Restaurant
Montreal, Canada**

Approved minutes 10-2006

Present: Diane Pike, John F. Zipp, Wava Haney, Norman A. Dolch, Susan St. John-Jarvis, Idee Winfield, Kathleen McKinney, Keith Alan Roberts, Beverly Jane Rowe, Wendy Ng, Stephen A. Sweet, Susan A. Farrell, Tom Van Valey, Ed Kain, Maxine Atkinson, Marion Hughes, Darlaine Gardetto.

Introduction and Welcome: Diane Pike, section chair, welcomed everyone to the section council meeting and asked them to introduce themselves. She distributed black leather bookmarks with this quote from Emile Durkheim: "Pedagogy depends on sociology more closely than any other science". Buttons were also distributed to everyone with the saying "If you teach, you belong! ASA-STL". Diane noted that these were to be distributed widely through regional meetings and she hoped that council members were doing so.

Secretary & Treasurer's Report: Norm Dolch then gave the Treasurer's report and a copy is below. As of May 31, 2006, the section had a balance of \$9,967 in its account. A budget for 2006-07 was presented with little change from previous years. Also presented was a summary of section membership and net assets from 1989 through 2006. Dolch requested that council explore a limit of \$250 over which the council might vote on expenditures. This would simply formalize past procedures but also would provide guidelines for the treasurer and chair. The reports were accepted.

Chair's report and committee reports: These were all written and available on our web site (on the "2006 Council Meeting Agenda" link). Written copies were distributed by Chair Pike along with the agenda for the council meeting. The brief synopses capture comments made by the respective chairs at the meeting.

Pre-conference: This was and is a very successful event. Our focus was on senior faculty this year. During its first year, the pre-conference focused on new teachers and all the costs and expenses were handled by the section. In years 2 and 3, ASA cosponsored the pre-conference handling the publicity and registration. Does the section want to continue the pre-conference? If ASA does

the pre-conference, it may or may not be scheduled. Who will do the planning? It is time for others to take over the leadership.

Awards: There were many good nominations. Thanks for submitting them.

Cooperative Initiatives (ad hoc): A meeting of representatives from the regional association teaching committees is scheduled for 12:30 p.m. on Sunday. The section will co-sponsor the high school meeting scheduled for Chicago this year. The one in Indianapolis last year was very successful. Please come to the reception with the Education Section and we will then reflect on its benefits. If we do it again, which section would we like to do it with? The American Library Association is interested in some liaisons for projects on information and teaching.

Membership: We now have 662 members. The brochures for distribution at regional meetings are back in print. Plans are to have a banner for display at the regional meetings.

Program: Teaching workshops are placed on the program by other sections and the ASA Program Committee. Although the section is supportive of this, it is confusing to some. We should ask the presenters to be section members. In the future, we might consider post conferences as well as the possibility of pre-conferences. We should also be aware of the teacher preparation programs of regional associations.

Teaching Awards Nominations (ad hoc): The council recommended that the committee should facilitate rather than actually make nominations for the ASA Teaching Award. The committee was asked study wording for a recommendation to council next year.

Continuing Business:

Nothing was done on furthering the goals of the section or on revising the by-laws.

New Business:

John Zipp, incoming chair, will select someone to replace Susan Farrell who is now chair elect.

Betsy Lucal was appointed chair of the Awards Committee and Susan St. John-Jarvis was appointed to chair the Membership Committee.

The council agreed to support the ASA effort on Teaching Ethics. Carla Howery is the contact person for this initiative.

Diane asked for volunteers to work on an ad hoc committee on how the section can support SoTL. Kathleen McKinney volunteered to Chair it and Idee Winfield and Maxine Atkinson volunteered to help.

There was discussion of being inclusive and bring new persons into section affairs. John Zipp committed to doing this as the new section chair.

There was a brief discussion on how to spend funds and the committee of Ballentine, Haney, and Kain will continue working on this.

A proposal by Stephen Steele to add one corporate and one nonprofit member to the Council was discussed. It will take a By-Law change and will receive study. Along with a moderator for the new ASA Forum, this proposal and ideas from the ASA Student Forum Advisory Board are continuing business of the Council.

The meeting was adjourned by acclamation.

ASA Section on Teaching and Learning in Sociology **Chair's Report 2007**

I'd like to begin by thanking all the Council and Committee members for their hard work and devotion in the past year. Whatever success our section enjoys is a direct result of the collective efforts of a mighty fine group of folks.

The Chair's role in this section is made infinitely easier by the great work of previous chairs – I owe a huge debt particularly to my immediate predecessor, Diane Pike (everyone should have the pleasure of following her!) – and by how well organized our section actually is. Given this, my main priority was to continue doing what we do well (this is another way of saying that I wanted to make sure that I didn't really foul things up in one year!). Some highlights from the past year include:

- Section membership increased from 660 to 713 (July 2006-August 1 2007); thanks to Susan St. John-Jarvis and the membership committee.
- Kathy Rowell has assumed the editorship of the newsletter, producing the Summer 2007 issue. Steve Sweet and the Publications Committee deserve a great deal of credit for shepherding us through this transition.
- Under the able leadership of Betsy Lucal, we once again are hosting a pre-conference aimed at beginning instructors. At this writing, we had 30 registrants signed up for a terrific set of sessions.
- Every year the Awards Committee has the difficult task of choosing just one winner from multiple highly qualified nominees. Betsy Lucal and her committee did a fine job this year in selecting Maxine Atkinson as the well-deserved recipient of the 2007 Hans Mauksch Teaching Award.
- As you'll see in the Nominations Committee Report, once again the committee fielded an extremely strong slate of candidates. I'm pleased to be able to report that Our new chair-elect is Betsy Lucal. She will be joined by new Council members Susan Belair (Two-year Representative), Susan Ferguson (Four-Year Representative) and Kathleen Lowney (University Representative). Thanks to all the candidates for running for office and for the great work by Diane Pike and her nominations committee.
- Susan Farrell and her Program Committee did a great job of putting together a diverse and interesting set of sessions for this year's meetings. The section will be in good hands next year under Susan's leadership.
- The Co-operative Initiatives Committee worked with the Section on Communications and Information Technology section to sponsor a set of workshops demonstrating different pedagogical technologies and a joint

reception. Thanks to Marlynn May and Sally Weimer for their leadership of this group.

- We had 4 ad hoc committees this year, all of which met their charges under the able leadership of Tom Van Valey (Teaching Award Nominations), Kathleen McKinney (STLS and SOTL), By-Laws Review (Diane Pike), and Use of Section Funds (Wava Haney). The each have “action” items on the agenda (see below in their reports) and the Section thanks all the members of these committees for their efforts.
- One of my goals this year was to reach out to our members, getting more of them involved in section business. I’m happy to report that 45 teacher-scholars served in one or more capacities on section committees.
- The biggest development of this past year was the establishment of the “Sage and Pine Forge Teaching Innovations & Professional Development Awards” to prepare a new generation of scholars and leaders in the Teaching Movement in Sociology. The award is funded by the authors of Our Social World (our own Jeanne Ballantine and Keith Roberts) and Sage/Pine Forge Press. (This year the award will provide supplemental funds to support participation in our pre-conference teaching workshop ;in the future it will fund attendance either at our pre-conference – in year’s when we host one – or at a range of our sessions). Even though there was less than a month window to apply for this award, we received 95 applications (with more arriving after the due date). With limited funds and lots of excellent applicants, the committee (Lynn Ritchey, Keith Roberts, Steve Sweet, Beth Cavalier, and yours truly) had a difficult time in making the award decisions.

In closing, I’d like to thank you for giving me the opportunity to chair our section.

Respectfully submitted,

John Zipp

Section on Teaching & Learning Financial Report
July 1, 2006 - May 31, 2007

Revenue

Prior Year Balance	\$6,227
Dues Income	396
Other Income	6,500
Section ASA Allocation	<u>2,362</u>
Total Income	\$9,258

Expenses

Newsletter	674
Awards	62
Other	34
Total Expenses	<u>770</u>
Increase/(Decrease) in Net Assets	\$8,488

Net Assets

Net Assets - Beginning Balance	\$6,227
Increase (Decrease) in Net Assets	8,488
Net Assets - Ending Balance	\$14,715

SoTL Proposed Budget for July 1, 2007 – May 31, 2008

Revenue

Prior Year Balance	14,715.00
Section ASA Allocation	2,362.00
Dues Income	396.00
Other Income	<u>6,500.00</u>
	\$23,973.00

Anticipated Expenses

Annual Meeting Reception	1,700.00
Newsletter	675.00
Awards	200.00
Other	<u>6,000.00</u>
	\$8,575.00

Increase (Decrease) in

<u>Net Assets</u>	\$15,398.00
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Category	2006– 2007 Budget	Actual Expenses as of May 31, 2007	2007 – 2008 Draft Budget
Revenue			
Prior Year Balance Forward	\$9,967.00	\$6,227.00	\$14,715.00
Section Allocation	2,306.00	2,362.00	2,362.00
Dues Income	370.00	396.00	396.00
Other Income		6,500.00	6,500.00
Total Revenue	\$12,643.00	\$15,485	\$23,973.00
Expenses			
Annual Meeting Reception	600.00		\$1,700.00
Annual Meeting Other			
Newsletter	50.00	\$674.00	675.00
Awards	200.00	\$62.00	200.00
Other Expenses	450.00	\$34.00	6,000.00
Total Expenses	\$1,300.00	\$770.00	\$8,575.00
Increase/(Decrease) in Net Assets	\$11,343.00	\$14,715	\$15,398.00

RECENT HISTORY OF MEMBERSHIP AND FINANCES

<u>Year</u>	<u>July Section Membership</u>	<u>Net Assets</u>
1989	406	\$4,149.76 (5/17)
1990	410	\$3,594.83 (5/31)
1991	424	\$2,937.89 (11/18)
1992	427	\$2,997.75 (5/31)
1993	433	\$3,346.24 (8/1)
1994	431	\$2,856.75 (5/31)
1995	422	\$1,804.76 (6/30)
1996	421	\$1,860.11 (6/30)
1997	417	\$1,256.81 (6/30)
1998	404	\$1,851.45 (6/30)
1999	434	\$2,466.99 (6/30)
2000	371	\$3,705.87 (6/30)
2001	380	\$4,933.95 (6/30)
2002	444 (8/1/02)	\$5,324.04 (6/30)
2003		\$7,257.00 (5/31)
2004		\$7,259.00 (5/31)
2005	650 (8/14/05)	\$7,316.00 (5/31)
2006	660 (7/1/06)	\$9,967.00 (5/31)
2007	713 (8/1/07)	\$14,715.00 (5/31)

**ASA Section on Teaching and Learning in Sociology
Pre-conference Workshop for New Teachers of Sociology, 2007**

Betsy Lucal

8:00-8:30 am Arrival/Packet pass out

8:30-8:40 am Workshop welcome

8:45-9:05 am Opening Keynote: *Kathleen McKinney*

9:15-10:15 am Concurrent Roundtables I: Hot Topics in Teaching and Learning

Dealing with difficult students (*Rebecca Bach and Julianne Weinzimmer*)

Teaching about controversial issues (*Salvador Vidal-Ortiz*)

Radical pedagogy (*Steven Sweet*)

Experiential learning (*Brenda Kowalewski and Charles Westerberg*)

10:25-11:15 am Best Practices: Award-Winning Teachers Talk about Teaching

(*Kathleen McKinney, Kathy Rowell and Greg Weiss*)

11:25 am-12:25 pm Concurrent Roundtables II: Practical Issues in Teaching and Learning

Teaching critical thinking (*Agnes Caldwell*)

Classroom assessment (*Greg Weiss*)

Maximizing student engagement (*Roger Reitman*)

Teaching large classes (*Bob Crutchfield*)

12:30-2:00 pm Lunch and ASA Registration

2:00-3:00 pm Concurrent Roundtables III: Hot Topics Redux (see above)

3:10-4:00 pm Discussion: Getting a Job at an Institution that Values Teaching

(*Laura Moore, John Zipp, Susan Farrell*)

4:10-5:00 pm Panel: Surviving the First Year(s) in the Classroom (*Shannon Davis,*

Kate Linnenberg and Nate Wright)

5:10-5:30 pm Closing Keynote: *Diane Pike*

ASA Section on Teaching and Learning in Sociology
Awards Committee Report 2007

The committee met electronically to decide the winner of the 2007 award. We had two nominations (which I would note is a significant decline from the previous two years). This year's recipient is Maxine Atkinson, North Carolina State University. The nominator of the other candidate will be encouraged to resubmit a nomination next year.

Committee members again note the difficulty of assessing nominees' portfolios because of the diversity in the kinds of contributions made by individuals working at different types of colleges/universities. Individuals teaching at universities may, for example, make important indirect contributions to teaching and learning in sociology by training graduate students to teach and/or by advancing the cause of SOTL and the importance of excellent teaching in the discipline. Such individuals are, of course, also likely to be making important contributions by teaching undergraduates themselves. Individuals teaching at community colleges and undergraduate institutions, on the other hand, may focus more attention on innovative teaching of undergraduate students, as well as on SOTL, teaching-related service (on campus and in the discipline). There is much overlap between the contributions made by award nominees; but the patterns of difference are consistent and difficult to evaluate.

As a result of this difficulty, the committee offers the following recommendations for the consideration of Council.

The Section already does a variety of things to ensure that individuals from all kinds of institutions are represented: we reserve seats on Council for representatives from community colleges, undergraduate institutions and graduate institutions; we rotate the position of Section Chair among such representatives, too. One remedy for the award dilemma would be to do the same thing. Individuals from different kinds of institutions would be eligible for the award every three years. In year one, community college nominees would be accepted; in year two, individuals from undergraduate institutions would be nominated; in year three, the focus would be on individuals at graduate institutions. This cycle would then repeat. (I would note that no one from a community college has been nominated in the three years I've served on the committee.)

Another possibility would be to establish different awards for contributions from people at different kinds of institutions. Perhaps we would have one award for contributions at the undergraduate level and another for individuals teaching at graduate institutions.

Betsy Lucal, Chair

Lynn Ritchey

Rebecca Bach

Bob Bausch

Vinetta Goodwin Witt

ASA Section on Teaching and Learning in Sociology **Cooperative Initiatives Committee Report 2007**

Mission Statement: The Cooperative Initiatives Committee of the ASA Section on Teaching and Learning in Sociology (STLS) seeks collaborative linkages with ASA Sections and with other professional associations interested in teaching and learning, especially teaching/learning sociology. When appropriate, these initiatives will be pursued in conjunction with the appropriate ASA offices and programs, such as the Departmental Resources Group or the Center for Teaching Resources. However, our linkages may well extend beyond ASA sections and even beyond sociological societies. Our purpose is to enhance STLS by networking and cooperating with other professionals engaged in issues of teaching and learning.

To this end, The Cooperative Initiatives Committee will (pending STLS Council approval):

- a) plan a reception annually or biannually with at least one other ASA section;
- b) collaborate with regional, state, or specialty associations to plan teaching workshops or sessions at state, regional and/or national meetings;
- c) make contact, as appropriate, with other professional societies to explore mutual interests and opportunities for collaboration;
- d) create and/or be responsive to opportunities to support or participate in grant-programs focused on teaching and learning and the scholarship of teaching and learning;
- e) explore creation of a cross-section, cross-disciplinary communication networks to facilitate current and future collaboration;
- f) consider other collaborative ventures which are not specified above as suggested by or endorsed by STLS Council.

This is a list of possible activities; we do not expect to engage in all of these in a given year.

1. Our committee chose as one of its objectives in 2005-2006 an attempt to connect with regional associations by hosting a gathering of representatives from the Teaching Committees of the various regional associations. After sending letters of invitation to all identifiable regional association representatives related to teaching sociology, we had only three who accepted. One clear outcome of following up by phone or email on the letters of invitation is that relatively few regional representatives plan to attend the ASA annual meeting. Of the three that did accept, one was a graduate student that a regional representative found to be interested and delegated the regional representation to the student. Given the low participation, we did not plan another gathering of this sort for 2007. Discussion of whether to plan for a second such gathering in 2008 will be an agenda item for the Committee's meeting at ASA.

2. In his 2005-2006 annual report for this Committee, Keith Roberts, in describing last year's high school teachers' workshop, noted that "We just might have a very large attendance at the workshop this year." His prediction was accurate. This year 51 high school teachers participated in the workshop. To quote from his report to the Cooperative Initiatives Committee on this year's workshop:

"This year the NCSA workshop was also co-sponsored by the Indiana Council for the Social Studies, The Illinois Council for the Social Studies, the Education Department at Hanover College, Lake Forest College

Continuing Education Office. (The latter two co-sponsorships allow teachers to receive continuing education units from the Departments of Education in Indiana and Illinois respectively.) This year the workshop included discussion of deep learning and curriculum objectives; exploration of teaching the intersections of race, class, and gender; active-learning instructional strategies; video and field trip possibilities; use of simulations and games; the services of the Teaching Resources Center at the American Sociological Association, various publications and websites that are loaded with active learning instructional strategies, opportunities to network with other high school sociology teachers, and more. Teachers left the workshop with roughly 100 active-learning instructional strategies (“lesson plans”); some claimed that this was the most insightful and productive workshop on any discipline that they have ever attended.

This workshop exemplifies well the mission of the Cooperative Initiatives Committee and thanks go to Keith Roberts and Kathleen Piker-King for their excellent work in planning and implementing the workshop. (The full report on the workshop submitted by Keith Roberts is attached.)

4. This year, the Cooperative Initiatives Committee is collaborating with the Section on Communication and Information Technologies in planning a joint reception. This collaboration is facilitated by the fact that Sally Weimer, Co-Chair of this Committee, is also a member of the C&IT Section. Much of the leg work is being done by James Witte and his Co-Chair at C&IT and we are collaborating in designing the workshops. In addition to a reception from 7-9 p.m. on Sunday, August 12, there will also be a series of mini-workshops from 4 – 7 p.m. just prior to the reception. The roster of workshops will include topics relevant to uses and development of technology in teaching.

The timing of the joint workshop and reception follows the recommendation of this Committee noted in last year’s report: “If we do another reception with a different section, it seems to make sense to coordinate with a section that shares our section day (or is a day before or after ours)...s). Our section day will be Monday. If we worked with a section that meets Sunday, we could do the reception on Sunday evening—and then invite the folks to join us at Just Desserts.”

5. In last year’s report it was noted that “There are a number of opportunities for liaison work with the American Library Association. Sally Weimer, who is on our committee, is a link to some relevant subunits within the American Library Association. A report on progress in this direction will be presented at the annual meeting of this Committee in New York City in August.

6. Lynn Ritchie began a project supported by the ASA Teaching Enhancement Fund: a web site intended to become a repository of guided internet assignments (WebQuests, Virtual Explorations, Scavenger Hunts). A report on progress in this project will be presented at the Committee's business meeting in New York City in August.

Respectfully submitted,

Marlynn May and Sally Weimer for the Cooperative Initiatives Committee, June 30, 2007.

Marlynn May and Sally Weimer, Co-Chairs

Marion Hughes

Pauline Manaka

Wendy Ng

Barbara Walters

Carol Jenkins

Jerry Shepperd

Beth Cavalier

ASA Section on Teaching and Learning in Sociology Membership Committee Report 2007

During the fall of 2006, the committee had 500 copies of the brochure made. There are approximately 300 left. The layout of the brochure is on file at **Hynek Printing**, 125 N Congress. Richland Center, WI 53581 (608-647-6004) for future orders.

Brochures were distributed at regional meetings by committee members and other SOTL members, including Carol Jenkins, Jerry Sheppard, and Jeanne Ballentine. Regional meeting distribution included the Midwest/North Central joint meetings in Chicago, Texas Community College Teachers Association, Southwestern Sociological Association, and the Southern Sociological Association. A list of regional meetings for 2007-2008 follows this report. Packets of brochures and listserv information were also distributed to section officers and representatives in March.

Learning Matters and listservs have run reminders to renew SOTL membership. The three listservs originated as SOTL outreach are: Teachsoc, High School Sociology Teachers and the CommunityCollege. Teachsoc is very active. The other listservs are young and still developing.

We are in the process of ordering a banner or table drape with the section name and logo for use at the NYC 2007 ASA Annual Meeting and future meetings. In addition, the committee is pricing T-shirts, which would also bear the SOTL logo and name to be used as enticement for new members in August.

One recruitment strategy that can continue to be reconsidered for next year is sending a letter to division chairs asking them to encourage and support faculty membership in SOTL. I was not able to locate a mailing label list through ASA. Direct mailings are somewhat useful but the considerable time and effort (and postage, if mailed rather than e-mailed) needs to be considered. Another recruitment strategies considered was e-mailing reminders to past section members who have not renewed. At present, committee members were unable to commit the substantial time investment to complete these efforts during the academic year. Instead, we will focus on maintaining visibility during the August meeting.

Susan St. John-Jarvis, Chair

Laura Nichols
Lynette Osborne
Norah Shultz
Erica Siegl
Michelle Smith

ASA Section on Teaching and Learning in Sociology Nominations Committee Report 2007

This year the 2006-2007 Nominations Committee members were:

The work of the committee resulted in a strong slate, although committee involvement varied. It is important to have official 2 year institution members and it is my fault as chair that we did not do so. Please accept my apologies for this situation. Individuals were consulted independently about 2 year candidates but this issue should be noted for next year.

Thanks go to the active members and this year's chair will work closely with John Zipp to review suggestions for next year: early committee designation, more 2 year institution members, and gathering suggestions of nominations during the annual meetings. Names to carry over from this year will be forwarded to the incoming Chair.

The Committee met all ASA deadlines and was proud to present the following slate:

Election Slate 2007 for 3 year term (2008 2009 2010) for Section Council

Chair-elect (from 4 year institution)

SECTION: Teaching and Learning in Sociology

Section Office: Chair-Elect

Name: Greg Weiss

Present Position: Professor, Roanoke College (1975-present). **Education:** Ph.D., Purdue University (1975); M.S., Purdue University (1972); B.A., Wittenberg University (1971). **Offices, Committee Memberships, and Editorial Appointments Held in ASA:** Member, Task Force on Assessment of the Undergraduate Major (2003-05); Membership Committee Chairperson, Section on Teaching and Learning in Sociology (1994-96, 2003-05); Member, Committee on Award for Distinguished Contributions to Teaching (1998-2001; Chairperson, 2000-01). **Publications and Professional Accomplishments:** Co-organizer with Jeanne Ballantine of ASA Preconferences on Teaching and Learning (2004-06); *The Sociology of Health, Healing, and Illness* (5th ed.), co-authored with Lynne Lonquist, Prentice Hall (2006); *Experiencing Social Research*, co-authored with Kerry Strand, Allyn & Bacon (2005); Hans Mauksch Award for

Distinguished Contributions to Undergraduate Sociology (2005); State Council of Higher Education in Virginia Outstanding Faculty Award (2004).

SECTION: Teaching and Learning in Sociology

Section Office: Chair-Elect

Name: Betsy Lucal

Present Professional Position: Associate Professor of Sociology, Indiana University South Bend, (1998-present). **Previous Professional Positions:** Assistant Professor of Sociology, SUNY-Brockport, (1997-98). **Education:** Ph.D., Kent State University, (1996). **Offices, Committee Memberships, and Editorial Appointments Held in ASA:** Chair, Hans Mauksch Award Committee; Council Member, History of Sociology Section (2005-08); Associate Editor, Teaching Sociology (2007-09; third term). **Publications and Professional Accomplishments:** Sylvia E. Bowman Award for Excellence in Teaching (all-IU) (2005); IUSB Distinguished Teaching Award (2004); Inequalities: Readings on Diversity and Social Life Co-edited with Morten G. Ender. Boston: Pearson Custom Publishing (2004); Resources for The Sociology of Gender: Syllabi and Other Instructional Materials 6th edition. Co-editor: Amy Blackstone. Washington, D.C.: American Sociological Association Teaching Resources Center (to be published 2007); Resources for The Sociology of Food: Syllabi and Other Instructional Materials, co-edited with Denise Copelton. Washington, D.C.: American Sociological Association Teaching Resources Center (2005).

Two Year Representative

SECTION: ASA Section on Teaching and Learning

Section Office: Two-Year Representative

Name: Susan Belair

Present Professional Position: Assistant Professor, Monroe Community College, (1995 – present). **Education:** M.A., Syracuse University (1994); B.S. Nazareth College of Rochester (1989). AAS Monroe Community College (1985). **Publications and Professional Accomplishments:** Chair, Anthropology/History/Political Science/Sociology Department, Monroe Community College (2002-2004).

SECTION: Section on Teaching and Learning in Sociology

Section Office: Two-Year Representative

Name: Melodye Lehnerer

Present Position: Sociology Instructor, Community College of Southern Nevada (2005-present). **Previous Professional Positions:** Associate Professor, Missouri State University (1994-2005). **Education:** Ph.D., York University (1992); M.A., Arizona State University (1982); B.S., University of Wisconsin - Green Bay (1978). **Publications and Professional Accomplishments:** "Gendered Aspects of International Violence" co-authored with Dr. Shahin Gerami *Blackwell Encyclopedia of Sociology* (2006); Careers in Clinical Sociology American Sociological Association, Washington D.C. (2003); "Women's Agency and Household Diplomacy: Negotiating Fundamentalism" co-authored with Dr. Shahin Gerami in *Gender and Society* (August 2001); Chair, Commission on Applied and Clinical Sociology (2005 - present); Excellence in Teaching Award, Missouri State University (2001).

Four Year Representative

SECTION: Section on Teaching and Learning

Section Office: Four-Year Representative

Name: Susan Ferguson

Present Professional Position: Associate Professor of Sociology, Grinnell College, (1993-Present). **Education:** Ph.D., University of Massachusetts, Amherst, (1993); M.A., Colorado State University, (1988); B.A. Political Science and Spanish, Colorado State University, (1984). **Offices, Committee Memberships, and Editorial Appointments Held in ASA:** Member of the Departmental Resources Group (2006-present); Member of the Distinguished Contributions to Teaching Award Selection Committee (2006-2008); Member of the Committee on Nominations (2005-2006). **Publications and Professional Accomplishments:** Editor. *Mapping the Social Landscape: Readings in Sociology, 5th ed.* NY: McGraw-Hill, (2008). Editor. *Shifting the Center: Understanding Contemporary Families, 3^d ed.* NY: McGraw-Hill, (2007); Series Editor. "Families in the 21st Century." Boston: Allyn and Bacon; "Gendering Processes in Immigration: The Effects of Spousal Immigration Order and Women's Labor on Chinese American and Japanese American Gender Roles" *Equal Opportunities International* 23 (3/4, 2004), co-authored with former Grinnell College student, Julie Dona; Co-editor; *Breast Cancer: Society Shapes an Epidemic.* Co-editor Anne S. Kasper. (NY: St. Martin's Press, (2000).

SECTION: Teaching and Learning in Sociology

Section Office: Four-year Representative

Name: Jeff Lashbrook

Present Professional Position: Associate Professor, Sociology; State University of New York, Brockport (1997-Present). **Previous Professional Positions:** Assistant Professor, Concord College (1993-1997). **Education:** Ph.D., University of Rochester (1992; M.A., 1984); B.S., SUNY Brockport (1980). **Publications and Professional Accomplishments:** "Age Norms." In Ekerdt, David J. et al., (Eds.). *Encyclopedia of Aging*. New York: Macmillan Reference USA. (August 2002); "Sociology in High School: A Profile of New York State." *Teaching Sociology*, 29:354-359, (2001); "Fitting In: Exploring the Emotional Dimension of Adolescent Peer Pressure." *Adolescence*, 35,140:747-758, (2000).

[University Representative for Section Council](#)

SECTION: Teaching and Learning in Sociology

Section Office: University Representative

Name: Kathleen S. Lowney

Present Professional Position: Professor and Graduate Coordinator, Valdosta State University (1998). **Previous Professional Positions:** Associate Professor, Valdosta State University (1993), Assistant Professor, Valdosta State University (1987). **Education:** Ph.D., Drew University, (1986); M.Ph. Drew University, 1984; B.A., University of Washington, (1981). **Offices, Committee Memberships, and Editorial Appointments Held in ASA:** Member, Committee on Distinguished Contributions to Teaching Award (2006-2008); Co-editor, VUES--the Newsletter of the Section on Undergraduate Education (renamed the Section on Teaching and Learning in Sociology) (1997-2000). **Publications and Professional Accomplishments:** *Teaching About Families: A Collection of Syllabi and Other Materials* (2004). Washington D.C.: American Sociological Association Teaching Resources Center. G. Macheski, K. Lowney, Michael Capece, Kate Warner, and Martha Laughling, eds. (2004), also co-edited the 1999 edition by the same name; "A Long and Winding Road: Curricular Development as Social-Context Based Assessment." *Teaching Sociology* 30 (2002):454-66. (G. Macheski and K. Lowney); *Baring Our Souls: TV Talk Shows and the Religion of Recovery*. Hawthorne, NY: Aldine de Gruyter (1999); Member, Board of Directors, Society for the Study of Social Problems (2003-

2006); Chair, Committee on Undergraduate Education for the Midwest Sociological Society (2001-2002).

SECTION: Teaching and Learning in Sociology

Section Office: University Representative

Name: Lori Latrice Sykes

Present Professional Position: Assistant Professor, John Jay College of Criminal Justice, City University of New York (August 2006-Present). **Previous Professional Positions:** Assistant Professor, African American Studies Department, John Jay College of Criminal Justice, City University of New York (2006 – Present); Instructor, Hudson Valley Community College, Troy, NY, (2003 – 2006); Associate Director Center for Service Learning and Civic Engagement Hudson Valley Community College (2004 – 2006). **Education:** Ph.D. University in Albany, State University of New York. (2006); M.S. Applied Public Affairs, University at Buffalo, State University of New York (1998); B.A. Fordham University (1996). **Offices, Committee Memberships, and Editorial Appointments Held in ASA:** 2002-2003 Council Member, Section on Racial and Ethnic Minorities (SREM). **Publications and Professional Accomplishments:** "A Home of Her Own: An Analysis of Asset Ownership for Non-Married Black and White Women." *The Social Science Journal*. 42(2): 273-284 (2005); Horton, Hayward Derrick and Lori Sykes. "Toward a Critical Demography of Neo-mulattos: Structural Change and Diversity within the Black Population." in Cedric Herring, Verna Keith and Hayward Derrick Horton (eds.) *Skin Deep* (2004); "Income Rich, Asset Poor: A Multilevel Analysis of Racial and Ethnic Differences in Housing Values among Baby Boomers." *Population Research and Policy Review*. 22(1): 1-20 (2003); Horton, Hayward Derrick and Lori Sykes, "Critical Demography and the Measurement of Racism: A Reconsideration of Wealth, Status and Power." *Race and Society*. 4 (2001):207-217; "Wealth Inequality Among and Between Asian, Black, Hispanic and White Women". *The Journal of Intergroup Relations*. Volume 29(1): 3-15 (2002).

Diane Pike, Chair
Joseph Donnermeyer
Kathleen Piker-King
Becky Glass
Jodi Ross

**ASA Section on Teaching and Learning in Sociology
Program Committee Report 2007**

We have five sessions at ASA this year with one co-sponsored roundtable session with the Section on Social Psychology.

Although people readily came forward with ideas for sessions, there could be more submissions as well as session topics. One suggestion: perhaps the incoming chair could start to solicit ideas for sessions before the ASA annual meeting. The time between the summer meetings and the ASA deadline is very short. This would give more time for submission of ideas for sessions as well as re-directing people who come in with ideas after a selection of organizers has been made.

Another thing to keep in mind is to be sure that SOTL is included as either its own session or a significant part of other sessions. This can be done as an invited session to ensure that there are submissions or have organizers include it in their call for papers.

In sum, I think we have a great program and want to thank all the organizers for their hard work and support.

Respectfully submitted,
Susan A. Farrell

Susan Farrell, Chair
Monte Bute
Elizabeth Cavalier
Susan Ferguson
Caroline Persell
Claudia Scholz

ASA Section on Teaching and Learning in Sociology
Publications Committee Report 2007

The publications committee reports that the following activities occurred during 2006-2007.

The section continues to publish its newsletter *Teaching/Learning Matters*. Anne Eisenberg edited two issues (Fall and Spring) and in April 2007 stepped down as editor. The publications committee welcomes Kathy Rowell as the new editor of *Teaching/Learning Matters*. We anticipate that the summer issue will be published in June 2007. The section website continues to provide meaningful resources and links.

Outgoing editor Anne Eisenberg requested that the committee formalize editor selection procedures, and to stipulate term lengths for *Teaching/Learning Matters* editors. This request was passed on to a section subcommittee of John Zipp, Diane Pike, Maxine Atkinson, Wava Haney and Greg Weiss, which was established to consider this, and other potential changes to the bylaws.

The newsletter continues to benefit by SoTL members either volunteering to write articles, or by encouraging colleagues to submit materials to the editor. In the forthcoming year we ask that all SoTL committee members embrace this responsibility.

Respectfully submitted,

Stephen Sweet
Publications Committee Chair

Stephen Sweet, Chair

Newsletter editor: Anne Eisenberg (August 2006-March 2007)

Newsletter editor: Kathy Rowell (March 2007- present)

Monte Bute

Helen Moore

Marilyn Krogh

Jan Thomas

Todd Callais

Darlaine Gardetto

ASA Section on Teaching and Learning in Sociology STLS and SOTL Committee Report 2007

Our charge was to come up with ways that STLS could support SoTL in Sociology. Thus, we suggest the following ideas to STLS Council for discussion and action.

1. STLS will make it a policy to always include at least one formal SoTL paper session in its official ASA sessions at the annual meetings with SoTL appearing in the title in some way.
2. STLS will formalize that SoTL will rotate (every third year) as the topic of the pre-conference at the annual meetings. We suggest this pre-conference be a workshop on doing SoTL some years (aimed, especially, at people new or fairly new to SoTL) and a more advanced workshop to actually produce some SoTL work in the discipline some years.
3. STLS will create a SoTL small grant program funded by the existing budget. The amount and number of annual grants will be determined by the committee working on budget issues. Guidelines for grants will be written by a sub-committee of Council. A committee of at least 3 SoTL scholars from STLS could read the proposals and select recipients. We propose that travel grants to help pay expenses to SoTL conferences to present work and learn of others' work be a high priority for such grants. We also propose that priority be given to graduate students and junior faculty and/or new SoTL scholars. Finally, a third priority would be for grants where students are involved as co-researchers or presenters.
4. STLS will provide information on Teaching Sociology and Teaching/Learning Matters (e.g., editor contact information) and encouragement to submit, as appropriate, to those presenting in STLS sessions at ASA. This could be accomplished via a personal contact by a STLS member or a handout. Future editors of Teaching/Learning Matters would continue the tradition of a SoTL column.
5. STLS will encourage networking of sociologists interested in, doing, and using SoTL. One possible strategy is a separate listserv for sociologists interested in SoTL or, to avoid, artificial divides, having SoTL researchers post on a regular basis to teachsoc. Another might be a SoTL page (including an interactive section for people to "register") on the section web page. Of course, the pre-conference workshop in #1 above fits here as well. We could also consider a group of SoTL mentors. These could be DRGers who do SoTL or the people Carla Howery has lined up to do external SoTL reviews.
6. STLS will create a SoTL annual award to go to a sociologist for either a key SoTL project or for a career of contributions in SoTL. We could limit this to only

ASA members or to only ASA STLS members. There are some issues here in terms of criteria, selection, and overlap with Hans Mauksch and Distinguished Contributions to Teaching awards. (Note, Carla Howery says this is very important and indicated our section has the fewest awards of any section).

7. From Carla Howery- We can also propose a workshop on how to build a SOTL career...and that would be part of the general ASA program, not the section allotment.

8. The International Society for the Scholarship of Teaching and Learning (ISSOTL) has now created opportunities for other groups to be external affiliates or internal interest groups. A group of Historians involved in SoTL and teaching/learning has already requested external affiliate status. We should consider a similar relationship. The guidelines for either of these can be found at <http://www.issotl.org/groups.html>.

Respectfully,

Kathleen McKinney, Chair
Maxine Atkinson
Idee Winfield

ASA Section on Teaching and Learning in Sociology
By Laws Review Committee Report 2007

For the August 2007 Council meeting, **blue type refers to issues and commentary for the section that follows. Red type identifies possible language changes.** We would anticipate another written draft circulated to Council before final recommendations.

Section on Teaching and Learning in Sociology

Bylaws

ARTICLE 1 : NAME, PURPOSE, AND GOALS

1. The name of this section shall be the Section on Teaching and Learning in Sociology. The purpose of the Section on Teaching and Learning in Sociology shall be to facilitate within the discipline of sociology a culture and a method that pursues, values, and rewards excellence in teaching and which promotes student learning and the scholarship of teaching at the undergraduate, graduate, and secondary levels.

2. The goals of the Section include:

- (a) Promoting the development of a network of teacher scholars in sociology who exchange information, ideas, expertise, and research which supports the advancement of teaching and student learning in the discipline.
- (b) Bringing sociologists more fully into the national dialogue on education at all levels by addressing issues that shape it from a distinctly sociological perspective.

(c) Facilitating excellence in teaching at all levels through the promotion of:

(1) The professional development and advancement of sociology teachers.

(2) The development of scholarship on teaching and learning at all levels.

(3) The recognition of distinguished contributions through the Hans O. Mauksch award.

(4) The development of a network of teacher-scholars.

(5) The creation of opportunities to share successes and profile best practices.

(6) The teaching of sociology outside of, as well as within, the classroom.

(7) Assessment of teaching and learning in sociology.

(8) Attention to teaching and learning within the American Sociological Association.

(d) To accomplish these goals through meetings, workshops, special projects, publications, and support of sociology faculty.



ARTICLE II: OFFICERS

Should the student member be added to this article? The student is mentioned in Article III Section 2 g but not here. Is a one year term, appointed, non-voting status still our wish?

Section 1. The Section officers shall be a Chairperson, a Chairperson-Elect, a Secretary-Treasurer, a Past Chairperson, and nine (9) elected representatives **and one appointed student representative** to Section Council. Officers shall not be re-elected or

appointed to the same office for consecutive terms.

Section 2. Section Council shall consist of those thirteen (13) fourteen 14 positions named in Article II, Section I. Each Council member shall have one (1) vote; the Chairperson shall preside at Council meetings. Council shall meet yearly, preferably semi-annually. Council members must maintain yearly ASA and Section memberships throughout their tenure in office. If either membership lapses, Council member must vacate his or her office and Chairperson will nominate to Council a person to fill the unexpired term.

Section 3. The Chairperson shall be elected for a one year term on a rotating basis from the three educational affiliations represented by the majority of the Section membership in the following rotation: universities, four-year colleges, two-year colleges. The Chairperson-Elect after one year in office, shall assume the responsibilities of Chairperson at the Section's Business Meeting at the ASA annual convention. The Secretary-Treasurer shall be elected for a period of three years. Nine representatives, three (3) each from two-year colleges, four-year colleges, and universities, shall be elected for terms of three years. Thus, yearly, one representative from each educational affiliation class shall be elected to Section Council.

Section 4. If a Section officer changes affiliation during his or her tenure in office, e.g. moves from a two-year to a university class affiliation, that officer shall be allowed to complete the full elected term provided said officer continues to express interest in the problems of the elected educational class and will speak for its interests.

Section 5. All Section officers shall have the following common duties:

- a. Attend Section Council and Business Meetings.**
- b. Strive to improve services to Section members.**
- c. Promote the interests of the Section at the annual convention**

and, where possible, at regional, state, and local meetings.

- d. Suggest candidates for Section positions.
- e. Participate in the election of candidates for Section positions.
- f. Solicit volunteers and talent for Section activities.
- g. Seek and encourage new Section memberships.
- h. Generate ideas and initiate Section projects.
- i. Contribute to Section Newsletter. [Should title Teaching Matters be included?](#)

Section 6. Section officers shall begin their tenures in office as of the Section Business Meeting at the ASA annual convention in the year of their election.

ARTICLE III: SPECIFIC DUTIES OF OFFICERS

Section I 1. Their **typo? The** Chairperson shall:

- a. Preside at annual Section Business Meeting during ASA annual convention.
- b. Preside at Section Council meetings.
- c. Serve as voting member of Section Council.
- d. As Chairperson-Elect, nominate to Council at ASA Annual convention, or, as Chairperson, nominate to Council by mail **change to email** within one month following the annual convention, candidates for Section's committees.

e. Represent Section at official ASA meetings and functions, e.g.

the Welcoming Party and Section Board.

f. Advise Section Council of ASA rules and policies changes.

g. Maintain communication with Section officers.

h. Coordinate and supervise Section committees.

i. Nominate to Council candidates for all unexpired terms of office.

j. Supervise and authorize the Secretary-Treasurer in the disbursement of Section funds and expenditures. **Authorize the Secretary-Treasurer in the disbursement of Section funds for expenditures of up to \$500. For requests to disburse Section funds in excess of \$500, seek approval of Council.**

k. Seek to resolve Section Conflicts. **conflicts**

l. Orient newly elected Council and committee members.

m. Communicate with the **Editor of the Section Newsletter** ~~Section Newsletter Editor~~ about news of Section activities and events.

n. Communicate information pertaining to Section to Chairperson-

Elect, including providing the latter with Chairperson's files, a copy of the end of tenure report, and records of Section business upon relinquishing office.

o. Submit end of tenure report to Section Council and ASA Office.

p. With Secretary-Treasurer, suggest to Council at ASA meeting budget for Section activities and committees.

Recommendations for Section 2 below reflect an effort to clean up the document and have a better reflection of actual practice.

One recommendation is to reorder **a. theme b. program chair c. member of Council; d. prepare to assume chairperson duties; and f. assume duties of chairperson necessary.**

A second recommendation: to **delete 2 d and 2g** give that the practice is for the Chairperson to put committees together and for Council to approve it.

Section 2. The Chairperson-Elect shall:

- a. Prepare for the Section Chairperson's responsibilities.
- b. Select theme for Section Day of tenure year.
- c. Chair Program Committee for Section Day of tenure year.
- d. Nominate to Council at ASA annual convention at which Chairperson tenure begins, or as Chairperson, nominate to Council by mail within one month following the annual convention, candidates for Section committees (See Article VII).
- e. Serve as voting member of Section Council.
- f. Assume the duties of Section Chairperson in the event that current Chairperson is unable to complete his or her tenure in office. The assumption of such duties shall not affect the Chairperson's-Elect own tenure in office as Chairperson.
- g. Nominate to Council at ASA annual convention at which Chairperson tenure begins, or as Chairperson, nominate to Council by mail within one month following annual convention, candidate for student representative on Council. The student shall serve a one year term in a non-voting capacity to advise Council on student interests and concerns.

For Section 3 below, what changes are needed to reflect the centrality of the webpage as vehicle for communication?

Section 3. The Secretary/Treasurer shall:

- a. Answer all Section correspondence promptly.
- b. Maintain accurate and reliable Section records and files,

including copies of the newsletter.

c. Update and circulate yearly Directory of Council and Committee Members, i.e. a listing of members' names, mail and electronic addresses, and telephone numbers to Section

Council and committee members.

d. Record and circulate to Council member's minutes of Section Council and Business Meetings and forward copies of minutes to section Editor for publication in the newsletter.

e. Present annual membership and treasury reports at Section Council meeting at ASA annual convention.

f. With approval of Section Chairperson, authorize disbursement of Section funds and expenditures.

g. With Chairperson, suggest to Council at ASA meeting budgets for Section activities and committees.

h. Confirm membership status to assure their eligibility for office (see Article II, Section 2).

i. With Section Chairperson, orient newly elected Council and committee members.

j. File chairperson's end of tenure report in Section files.

k. Orient successor as Secretary-Treasurer by providing Section records and files and advice on duties.

l. Maintain a master up-to date copy of the Section By-laws in section records and files and provide ASA with copy of any approved By-laws revisions.

m. Serve as Ex-Officio member of ASA Committee on Teaching.

n. Serve as voting member of Section Council.

o. Advise Section Chairperson and Chairperson-Elect.

p. Seek to resolve Section conflicts and questions of procedure, files, and advise on duties.

SECTION 4. The Nine (9) Representative Council Members shall:

- a. Advise Chairperson.
- b. Represent respective constituencies at Section meeting.
- c. Serve on at least one Section Committee

Possible re-ordering of this section 5: a. serves as Chair of Nominations Committee; b. voting member of Council; and c. be available to advise Chairperson, Chairperson-elect, Council and Section committees as requested.

SECTION 5. The Past-Chairperson shall:

- a. Advise Section and Council members.
- b. Serve as a voting member of Section Council.
- c. Serve as Chair of the Nominations Committee

Discussion for Section 3 below: How should/does voting take place? 7 people is a quorum but if the vote is 4 yes, 3 no the vote fails. Should be do voting via email?

Issues: Nonresponse issues in email; is quorum adequate?

SECTION 6. The Section Council shall, by majority vote of all thirteen (14??) (13) members:

- a. Authorize Section budgets.
- b. Authorize Section policies, activities, awards, grants, and Bylaws revisions.
- c. Elect members to Section standing and ad hoc committees.
- d. Elect Section Newsletter Editor (s). **Elect the editor of the Section Newsletter**
- e. Elect candidates to fill unexpired terms.
- f. Elect recipients for Section awards and grants. **Review selections sent forward by the Awards Committee. Note this change would be linked to other changes in later sections.**

- g. Call for Section membership vote on any question which it deems necessary or desirable.
- h. Assess members of the Section, as necessary, in order to carry out Section programs, activities, and projects to the limits established by ASA.
- i. Appoint an interim officer or council member, nominated by the

Chairperson in the event of death, resignation, incapacity, inactivity, or inappropriate activity by an officer or Council member, to perform the functions of that office or committee for a period of not more than one year. In the case of inactivity or inappropriate activity such action shall require approval of two-thirds of the Council members. The Council is vested with the power to carry out all necessary operations of the Section. The interim officer so designated may be any member of the Section including a member already holding another office or membership on the Council. The Council shall call for the election of a replacement for this interim officer during the regular annual election except in the case of recovery from incapacity by the original council member. The term of office of the elected replacement shall be designated as the remainder of the term of the vacated office. In the case of death, resignation, incapacity, inactivity, or inappropriate activity on the part of the Chairperson, the Chairperson-Elect shall assume the functions of the Chairperson as an interim officer. In the case of inactivity or inappropriate activity of the Chairperson such action shall require approval of two-thirds of the Council members.

Recommendation on Section 7 below to reorder item more logically:

- **Publish a Section Newsletter three times per year at established intervals**
- **Seek submission for the newsletter from the membership; develop contacts with members from the range of institutional affiliations.**
- **Publish the list of nominees for Section officers secured from the Nominations Committee Chairperson; publish the call of the Awards Committee for nominees and work with chairs of standing committee on their publicity needs**
- **Serve as ex-officio member of the Publications Committee**

- **Maintain contact with the ASA Executive Office, especially the offices responsible to teaching related matters.**

Discussion item: This level of responsibility is an increase in specificity. Might guidelines suffice rather than bylaws changes?

SECTION 7. The Newsletter Editor (s) shall:

- a. Publish regularly and on time.**
- b. Generate news.**
- c. Develop and maintain contracts.**
- d. Secure nominations slate from Nominations Committee Chairperson.**
- e. Serve As Ex-Officio member (s) of Publications Committee.**
- f. Maintain communications with ASA office and Teaching Resource Center.**
- g. Suggest candidates for Section positions.**
- h. Issue call for nominations in Newsletter.**

SECTION 8. Any action taken by a Section officer or by Section Council may be brought for a review vote of the Section membership by a petition of 25% of the members or by 100 Section members, whichever is less, presented to the Section Chairperson. If a vote is asked of the entire Section membership, the results, judged by majority cast, shall be binding.

Such a vote must take place within one month after the petition is received by the Section Chairperson.

ARTICLE IV: MEMBERSHIP

SECTION 1. Membership in the Section is open to all members of the

American Sociological Association. Elected Section officers and committee members shall be drawn from the members of the American Sociological Association who have voting privileges.

ARTICLE V: DUES

SECTION 1. Dues shall be set by Section Council to cover the operation of the Section in accord with the requirements of the American Sociological Association. In addition, with the approval of Section Council, members of the Section shall be assessed as necessary to carry out any programs or activities undertaken by the Section, to the limits established by ASA.

ARTICLE VI: ELECTIONS AND VOTING

SECTION 1. The elections of the Section shall be carried out in accordance with the American Sociological Association guidelines and coordinated with the schedule of the American Sociological Association.

Discussion for Article VII below: How do we clarify Chairperson-elect status in this section? Is it confusing? Would incoming chairperson work better?

ARTICLE VII: SECTION COMMITTEES

SECTION 1. Nominations Committee, nominated by Chairperson-Elect (See Article III, Section 2), elected each year by Section Council (See Article III, Section 6) when it convenes at the annual meeting of the ASA. Membership on the Nominations Committee shall represent two-year colleges, four-year colleges, and universities. In addition to three elected members, the Past Chairperson shall serve as Chairperson of the

Nominations Committee. The purpose of this committee shall be to nominate and coordinate the election of Section officers for the following year.

Section 2 below:

Recommendation: given increase in size of section should we have 3 from each institutional category? This would make a total of 6 additional members.

Discussion: How much more work is that? Will it make work easier or more difficult to coordinate? This will involve more people which is also a benefit.

SECTION 2. Program Committee, nominated by Chairperson-Elect (See Article III, Section 2) elected each year by Section Council (See Article III, Section 6 ~~typo Section 2~~) when it convenes at the annual meeting of the ASA. The

Section Chairperson-Elect shall serve as Chairperson of the Program Committee. The Committee shall have at least ~~six~~ three-additional members, representing two-year colleges, four-year colleges and universities. The purpose of the committee shall be to organize the Section Day Program for the following year's convention.

The issue in Section 3 below is whether or not changes are needed in the formality of the process for selecting a new newsletter editor. On the one hand, flexibility in the process is viewed as an advantage to seeking out possible editors without the barrier of a formal application process. On the other hand, transparency of the process of selecting an editor, the duties of the newsletter editor, and the length of the term of office and eligibility for reappointment would be helpful.

Option: Ask the Publications Committee to draft a document that specifies these features of the newsletter editorship. This document could be adopted by Council as guidelines for the Publications Committee OR they could be added to the bylaws. The disadvantage of a bylaws change is that it limits future practices, adds a level of bureaucracy, and may not address the issues of concern any more effectively than guidelines used by the Publications Committee. A change to the Section Bylaws would add a level of specificity to the Publications Committee' work not detailed for other Council Committees.

Change language to be consistent with Editor of Section Newsletter

SECTION 3. Publications Committee, nominated by Chairperson-Elect (See III, Section 2, elected by Section Council (See Article III, Section 6) when it convenes at the annual Meeting of the ASA. Members shall serve two years with their appointment beginning in odd numbered years. The Publications Committee shall include three elected members, representing two-year colleges, four-year colleges, and universities. In addition to the three members mentioned, the Chairperson-Elect shall appoint the for a two year terms chairperson of the Publications Committee a person who has been a member of the publications Committee during the previous two years. The Newsletter Editor(s) shall serve as Ex-Officio members of the Publications Committee. The purpose of this committee shall be to recommend to Section Council candidates for Section Newsletter Editor(s), to serve as consultants to the Editor(s), and to keep the Editor(s) and the Council apprised of needs in the areas of dissemination and publication.

SECTION 4. Membership Committee, nominated by Chairperson-Elect (See Article III. Section 2), elected by Section Council (See Article III, Section 6) when it convenes at the annual meeting of the ASA. Members shall serve for two years with their appointment beginning in even numbered years. The Membership Committee shall include three elected members, representing two-year colleges, four-year colleges, and universities. In addition to these three members, the Chairperson-Elect shall appoint for a two year period the Chairperson of the Membership Committee a person who served on the committee during the previous two years. The purpose of the committee shall be to seek and encourage new Section memberships and to advise Chairperson on ways to meet the needs and expectations of current membership.

The issue in Section 5 below is whether the awards committee recommends or decides the Mauksch Award. In recent practice, the Awards Committee has been deciding not forwarding recommendations. Does Council wish to change language? While the awards committee may make the *de facto* decision, there is benefit in having the final say be pro forma by the Council (or Council Executive Officers) since the award is given by Council not by the Awards Committee.

Note: The specifics of the Hans O. Mauksch Award are not detailed in the bylaws. Are bylaws the appropriate place for this?

Should we clarify the undergraduate nature of the HOM?

SECTION 5. Awards Committee, nominated by Chairperson-Elect (See Article III, Section 2), elected each year by Section Council (See Article III, Section 6) when it convenes at the annual meeting of the ASA. Members shall serve two years, with their appointment beginning in even numbered years. The Awards Committee shall include three elected members, representing two-year, four-year colleges, and universities. In addition to the three members mentioned, the Chairperson-Elect shall appoint for a two year term as Chairperson of Awards Committee a person who has been a member of the Committee during the previous two years. The purpose of the Committee shall be to recommend award policies to Section Council, to issue calls for award nominees for the following year via the Newsletter and other suitable means, and to ~~recommend proposed~~ **decide award winners for the following year to Council. Preference for the HOM award will be given to those nominees who are section members. It shall be the responsibility of the Awards Committee Chairperson to notify award winners well in advance of annual ASA meeting so the winners can plan to be present to receive the award and to work with the Section Chairperson in arranging a suitable awards ceremony.**

A New Section 6:

The Cooperative Initiatives ad hoc committee is now a Standing Committee.

Add description of Cooperative Initiatives Committee.

SECTION 6 (would become 7 if 6 is added). Other committees shall be selected by the Chairperson with the approval of the Council or by the Council on an ad hoc basis. All committees shall have representation from two-year colleges, four-year colleges, and universities and **may have representatives not employed in one of the three institutional settings. ~~Section members not employed in one of the three institutional settings may be nominated to represent one of the three so that they may serve on any Section committee.~~ Committee memberships shall be open to all Section members, including those serving as Section officers.**

Discussion for section 7/8 below: should order change?

SECTION 7 (8). All committee Chairs must submit to Section Council an annual report summarizing the past year's activities and plans for the

future and noting any recommendation requiring Council approval. It is the obligation of all newly appointed committee chairpersons to obtain files and records from past chairpersons and, in turn, to pass these on to their successors. These files and records should contain information on: **current policies, ongoing projects, important deadlines, key contact persons within the Section and the ASA and current issues and any problems that fall within the purview of the committee. Committee chairs must submit to Section Council an annual report summarizing the past year's activities, plans for the future and any recommendations requiring Council Action. At the end of their term, each committee chair must pass along committee files to the incoming chair.**

~~such things as important deadlines which must be met and key contact persons within Section and ASA, correspondence on such matters as problems facing the Committee and on-going projects and policies adopted by the committee to facilitate its work.~~

ARTICLE VIII: AMENDMENTS OF BYLAWS

SECTION 1. Following Council approval, by majority vote (see Article III, Section 6), the Section By-laws can be amended by mail ballot to the Section membership. Amendment requires a majority of those votes actually cast.

SECTION **ARTICLE**? IX: DEFINITIONS

SECTION 1. Admitting that ambiguity and inadequacy abounds in trying to define the three main educational affiliations represented by the Section

membership, the Section shall subscribe to the following definitions: "two-year college" shall be understood to mean a post-secondary institution which supports a Sociology or Social Science Department and which awards an A.A. degree; "four-year college" shall be understood to mean a post-secondary institution which supports a Sociology Department and which awards only an undergraduate degree in sociology; "university" shall be understood to mean a post-secondary institution which supports a

a Sociology Department and which awards both undergraduate and graduate level degrees in sociology. In general, a person's educational affiliation is judged in terms of the highest degree awarded by the department or program in which that person has their primary appointment. If the program or department with which an individual is affiliated offers no degrees in sociology, their affiliation may be judged in terms of the Carnegie classification of the whole institution. For persons without an academic affiliation, note Article VII, Section 6.

By-Laws revisions:

1981

1996

1997

2001 (name change from Undergraduate Education Section to Section on Teaching and Learning in Sociology; Article 1: Name, Purpose, and Goals was changed accordingly.)

This is a separate item from the ad hoc Committee; it may or may not have implications for bylaws language.

Additional Recommendation August on issue of use of funds

Use of Section Funds Committee Policy Making Process Proposal

After discussion with members of the Section and Council, we recommend Council use the following process to develop a fiscal decision –making policy over the 2006-2007 term

1. review the operating budgets of STLS for the past five years and establish a base operating budget figure for the next few years
2. establish a formula for a fiscal reserve (e.g. a two year reserve)
3. establish a prioritized set of activities that would support the missions of STLS (e.g. sponsoring pre-conference workshops every other year; sponsoring regional workshops for new faculty; offering small grants for SOTL projects);
4. establish a target figure for sponsoring these mission-supportive activities on an annual or biennial (or periodic) basis;
5. submit a fiscal planning proposal to the STLS membership in anticipation of the 2007 business meeting.

Diane Pike, Chair
Maxine Atkinson
Greg Weiss
Wava Haney

ASA Section on Teaching and Learning in Sociology
Use of Section Funds Committee Report 2007

Background, Consultation and Committee Actions

At the 2005 STLS Council meeting, three former section chairs were asked to serve as an ad hoc committee to draft section policy related to the use of section funds. The issue emerged in a Council discussion of the potential use of section funds to support a variety of activities.

A membership increase, a conservative fiscal approach by Section chairs and Council for several years and a change in the ASA's formula for distribution of funds to sections, had left STLS with a more robust dollar balance than had been its history. (For example, in the past the section often could not hold an annual reception because of lack of funds.) At the same time, the use of new technologies reduced some of the past costs (e.g., electronic delivery of the newsletter). As a result, STLS was in a new phase when it needed to think about how its funds might be used to promote its missions.

STLS' history has been to make fiscal decisions on an "as issues arose" basis. When requests for funds have come to the Section chair, he or she has gone to the Council for a decision. The 2004-2005 STLS Council determined it was time to develop procedures and policy to guide this decision-making process.

After discussions with the 2005-2006 Council and the 2006-2007 Council, members of the Ad Hoc Use of Section Funds Committee developed a proposal for procedures on expenditure of Section funds. After discussions at the 2006 Section business meeting and the 2006-2007 Council meeting, the Committee developed a proposed process to use in developing policy on future fiscal expenditures. These proposals (see below) were sent to Section Chair John Zipp in late September 2006 with a suggestion that he bring them to Council for discussion and action in October 2006. Council action on the proposals will be reported in minutes and other reports.

Appendices: Use of Section Funds Committee Proposals Sent to Council

Use of Section Funds Committee Procedure Proposal

After discussion with members of the Section and the 2005-2006 Council, we recommend the current Council consider the following set of procedures for adoption:

1. The STLS chair is authorized to decide on non-budgeted expenditures of up to \$300 without Council discussion or action.
2. Requests for non-budgeted expenditures in excess of \$300 require Council discussion and action by either email or at the annual Council meeting.
3. The STLS chair follow the following procedures when seeking Council action on non-budgeted expenditures in excess of \$300:
 - a. send out a proposal for discussion and, if necessary, modification;
 - b. request a motion and once made;
 - c. request a vote on the motion by a date certain, typically, within a two week period after posting the motion; and
 - d. determine that the request has been approved if a majority of the Council members eligible to vote are in favor of the request.

Use of Section Funds Committee Policy-Making Process Proposal

After discussion with members of the Section and Council, we recommend Council use the following process to develop a fiscal decision-making policy over the 2006-2007 term:

1. review the operating budgets of STLS for the past five years and establish a base operating budget figure for the next few years;
2. establish a formula for a fiscal reserve (e.g., some suggest a reserve equal to a two-year budget);
3. establish a prioritized set of activities that would support the missions of STLS (e.g., sponsoring pre-conference workshops every other year; sponsoring regional workshops for new faculty; offering small grants for SoTL projects);
4. establish a target figure for sponsoring these mission-supportive activities on an annual or biennial (or perhaps an alternative periodic) basis; and
5. submit a fiscal planning proposal to the STLS membership in anticipation of the 2007 business meeting.

Submitted by

Wava Haney, Chair

Ed Kain

Jeanne Ballantine

ASA Section on Teaching and Learning in Sociology
Sage/Pine Forge Travel Awards Committee Report 2007

SAGE/Pine Forge Professional Development Awards in Teaching

Sage/Pine Forge Press and selected Pine Forge authors (names and titles of books of co-sponsors are listed at below) are sponsoring a the SAGE and Pine Forge Teaching Innovations & Professional Development Award to prepare a new generation of scholars within the Teaching Movement in Sociology. They will provide supplemental funds to support participation in the Section on Teaching and Learning's pre-conference workshop. In 2008, this pre-ASA workshop is entitled "?????" Networking with other people in the teaching movement is an essential part of this program, so recipients will also be asked to join the Section on Teaching and Learning in Sociology.

An estimated 12-15 awards will be conferred for expenses up to \$500. Applications are especially encouraged from those in their early career stages (graduate students, assistant professors, newer Ph.D.s). Awardees will be required to submit a short paper (500-800 words) after the meetings describing specific benefits of their participation in the program.

Applicants should provide the following information:

- Contact Information
- Institutional affiliation
- Academic Rank
- when graduate degree(s) were conferred or are anticipated
- A statement about how participation at the Annual Meeting will contribute to your teaching. This could include your vision of the quantity and types of teaching related sessions/activities you plan to attend. (500 words maximum)
- State why this award is needed to support your travel, and the amount of support available from other sources (department funds, grants, etc.) (200 words maximum).
- An itemized budget of anticipated expenses (limited to travel costs, accommodations with a shared room, and food).

Electronic applications should be sent to: Lynn.Ritchey@uc.edu

Application deadline is: April 1, 2008

Authors who are co-sponsors of this program, supporting it with a portion of royalties, include:

Jeanne H. Ballantine and Keith A. Roberts, *Our Social World*

Kathleen McKinney and Barbara Heyl, *Sociology through Active Learning*

[Listing of additional co-sponsoring authors/titles here]

SAGE/Pine Forge Professional Development Awards in Teaching

[For years when there is no Preconference Workshop on Teaching]

SAGE/Pine Forge Press and selected Pine Forge authors (names and titles of books of cosponsors are listed at below) are sponsoring a the SAGE and Pine Forge Teaching Innovations & Professional Development Award to prepare a new generation of scholars within the Teaching Movement in Sociology.

Recipients of the awards are expected to be intensely engaged in teaching oriented activities at the ASA conference, including the Business Meeting of the Section on Teaching and Learning, and at least five other workshops, panels, or seminars on teaching, assessment, course design, or research papers sessions on the scholarship of teaching and learning. At least two of these should be sessions sponsored by the Section of Teaching and Learning. Networking with other people in the teaching movement is an essential part of this program, so recipients will also be asked to join the Section on Teaching and Learning in Sociology. That is also why awardees are expected to participate in Section on Teaching and Learning sponsored programs.

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Submitted by

Keith Roberts

Committee:

Lynn Ritchey

Keith Roberts

Steve Sweet

Beth Cavalier

John Zipp

New Business

Award Nominations Committee: Update

Sage/Pine Forge Travel Awards John Zipp

Since Sage has pledged \$5000 per year for these awards, with various authors adding each year to this amount, the Section needs a process for making these awards. (See Committee report above)

Action item: Propose that the Pre-conference teaching workshop be a permanent offering of the Section on an annual or biannual basis, alternating themes.

Option 1.

We own it. Thus it is institutionalized within the Section not ASA per se. ASA would help get us a room but all the rest—advertising, catering with hotel, photocopying, materials etc., handling registrations and money—would all be ours to manage and handle. We would have no entitlement in the ASA program, would have to do our own badges etc. It would be more work for us, but ours to control and we could do it every year.

Option 2

This workshop can't actually be institutionalized at the ASA level; courses and workshops are recommended by Carla but tweaked and altered by the program committee. No guarantee that there would be a "course/workshop" on teaching each year (there are only 4 courses offered). ASA would do more operational work and it would be "official" in the bigger arena but we would have to take our chances as to when and if it is offered.

Issues: How many people need to be involved in the workshop? What are direct and indirect costs? Rewards for those who do the work—honoraria? (teaching expertise isn't free)

Workshop Topics—Substantive areas; new teachers, seasoned teachers, SoTL. But there is also the issue of "level 2" or advance intellectual work in substantive areas of teaching; graduate seminar model with rewarded experts.

Cost: If not a member, charge them \$12 additional and then they become a member automatically. Who will be the leaders and for how long?

How much of our funds are we willing to commit to subsidize this?

The Awards Process.

The SAGE/Pine Forge Award Selection Committee: A committee of approximately five people—members of the Section on Teaching and Learning—will serve as the selection committee. Preferably this committee will involve people from a range of institutional settings.

Criteria for Selection shall include:

1. Evidence of prior (or possible future) commitment to teaching and to attending teaching-related or “Preparing Future Faculty” events. This includes willingness to prioritize teaching
2. Financial need to get to the meetings (including other sources available). (It will be assumed that an assistant professor will likely have more institutional resources than graduate students unless the file clarifies otherwise).
3. Quality of the essay, with "quality" meaning compelling argument for how this person might make a contribution and might benefit.
4. Indicators that this applicant will contribute something to the workshops to the Section on Teaching and Learning Sociology.
5. Recent completion or near-completion of degree (i.e. proximity to full time teaching position).
6. Diversity (including institutional diversity) will be sought.

Procedure: In order to make the process manageable, the procedure will involve each candidate being evaluated by three members of the committee on a four point scale:¹

1. **Poor:** Do not fund.
2. **Good:** Fund if enough funds are available. .
3. **Very good:** Fund if at all possible.
4. **Outstanding:** Must fund

Once all candidates have been ranked and a total is determined for each, a list in ranked-order can be set up for all Selection Committee members to scrutinize (allowing everyone to read the files of all of the top candidates). The committee members shall then consult via a conference call and discuss rationales for rankings, making the final decisions on the awardees to be funded.

Deadlines: The committee should let applicants know of the decisions by May 1st so they can make plans and can register for the workshop and/or annual meeting.

¹ In 2007, the five-member Selection Committee concluded this procedure worked well in the initial rankings of candidates.